



## KCS Re-Entry Plan

### KCS Commitment

We are called to partner with parents to provide the best Christian education possible.

We seek to provide the safety of everyone within our community by implementing best available practices to mitigate risk of infection on campus.

## Framework for Re-Entering

### KCS Re-entry Plan

The current COVID-19 Re-Entry Plan is based on a framework for students and staff to be on the KCS campus, as it has been deemed by the KCS community to be the best and most desirable way to provide a Christian education. This framework is dependent on and requires all community partners, KCS staff, students, and parents, to ensure that:

- Only healthy individuals will enter the KCS campus.
- Limit long-term close contact from people within each cohort.
- Prevent contact with people outside each cohort.

## What is a Cohort?

- A cohort are small classes of 8-12 students that share classroom instruction, recess, lunch, P.E., and/or chapel.
- Students will remain socially distanced within the classroom.
- Cohorts should not intermix with one another from the start to end of the school day.
- Cohorts will be determined prior to the start of school based on class sizes.
- It is expected that there will be multiple cohorts mingling before/after school and potentially in areas such as the restroom, but the goal is to limit this type of multiple cohorts sustained interaction.

## Plan Item 1 – Start Times

- School intends to start on Monday, October 5<sup>th</sup>.
- When students arrive on campus, between 7:55 AM and their respective start time, they will be temperature checked by their teacher and instructed to go DIRECTLY into the classroom until school starts.
- Students who show up prior to 7:55 AM will be temperature checked and sent DIRECTLY to extended care.
- Students who show up late MUST check in at the front office before attending class.

## Plan Item 2: Classroom and Facilities

- All classrooms will be equipped with cleaning & sanitizing supplies, such as hand sanitizer, disinfectant spray, wipes, and paper towels.
- Lunch tables will be cleaned & sanitized by KCS staff throughout the day.
- KCS staff will be responsible for cleaning and disinfecting classrooms and high traffic areas.
- Classroom doors and windows will be kept open as much as possible to allow ventilation and airflow.
- Hand sanitizing stations will be placed at the entrance/exit of classrooms.
- Teachers will limit shared materials among students as much as is practical.
- Students should not touch or use another student's backpack, or any other item.
- Shared equipment within the classroom will be maintained with a protocol of surface cleaning between every use.

## **Plan Item 3: Visitors, Volunteers and Parents**

- All visitors, volunteers and parents are **REQUIRED** to complete a Health Screening Questionnaire and have their temperature taken before entering campus at the front office.
- Anyone who exhibits a fever of 100.0 + will be directed to leave campus immediately.
- Starting October 5, 2020, parents with students in grades 1-6 will not be permitted to enter campus during drop-off or pick-up.
- Parents will **ONLY** be permitted to wait in the parking lot or on the front office lawn.
- Transitional kindergarten and Kindergarten parents will be permitted to accompany their child to their classroom after being temperature checked however, they will not be able to enter the classroom.
- Visitors, volunteers and parents will not be allowed to enter the classrooms.
- All visitors, volunteers and parents are **REQUIRED** to complete a Health Screening Questionnaire and have their temperature taken before entering campus at the front office.

## **Plan Item 4: Front Office**

- The office will be open for student/parent needs; however, parents are strongly encouraged to call or utilize email to handle office communication and attendance.
- Total occupancy of the front office will be limited to two visitors.
- Anyone who enters the campus is **REQUIRED** to pass through the front office **FIRST**.
- The front office lawn will act as a waiting area, as needed.

## Plan Item 5: Health Office

- If a student/staff member exhibits a fever of 100.0+ and/or presents multiple COVID-19 symptoms, the health office will complete an assessment and notify parents/staff to be sent home.
- If student/staff does not take a COVID-19 test, they can return to school after 72 hours symptom free.
- If a student/staff has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines AND they have felt symptom-free for 72 hours. Must have a doctor's note to return.
- If a student or staff has tested positive for COVID19, the entire cohort, along with the teacher, siblings and instructional aide and teachers/staff kids will be quarantined at home for 10 days. Students will transition to distance learning while being quarantined.
- In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus, they must be able to answer YES to the following questions:
  1. Has it been at least 10 days since the individual first had symptoms?
  2. Has it been at least 3 days since the individual had a fever (WITHOUT fever-reducing medicine)
  3. Has it been at least 3 days since the individual's symptoms have improved including cough and/or shortness of breath?
- Parents/guardians within the cohort will be notified by phone when there is a student who tests positive for COVID-19. Student's identity will be kept confidential.
- The Health Office procedures may change based on updated and current best practices.
- COVID tests will be available to staff at the local Rite Aid store.
- All staff member will be required to test once per calendar month at the local Rite Aid.

## Plan Item 6: Masks

- The wearing of masks or face shields by students in the classroom will be highly recommended. Students are required to bring a mask to school. If they do not have one, one will be provided.

- We acknowledge the benefits of utilizing masks and face shields to prevent the spread of disease, and any family/student is welcome to make use of this safety precaution if they desire to do so. Requiring them at all times, however, would limit the social-emotional impact of being physically at school, as well as impact learning (e.g. phonetic development).
- Students and employees are encouraged to wear masks or face shields when social distancing is not able to be maintained.
- Teachers will wear masks or face shields at all times while they are in the classroom.
- At the beginning of the school year we will include education for our students on socially appropriate conversations regarding masks.
- Our desire is to be an environment where all can truly be part of this community, embraced through the love of Christ, regardless of outer appearance.

## **Plan Item 7: Social Distancing**

### **Drop Off**

- Student drop-off begins at 7:55 AM.
- Students will report directly to the classroom where they will be temperature checked.
- Students checking in after designated start time are to be dropped off at the office and checked in via the KCS health office.

### **Classroom**

- Upon entering/exiting the classroom students will sanitize their hands.
- Student desks will be spaced as far apart as is practical.
- Students will be instructed not to share items with their classmates.
- Students may be asked to wear a mask if they must engage in learning collaboration for more than 15 minutes.
- Clear barriers may be used to provide added safety precautions as needed.

## Check Out

- Parents must call the office to request for their child to be checked out. The child will be released when the parent is visible outside the front office.

## Recess

- Recreational and sports equipment will be regularly cleaned and sanitized.
- Each cohort will have their own recess and recess equipment.
- Recess schedules will be modified to only allow one cohort at a time on the playground.
- Recess will be 15-20 minutes in length.

## Facilities

- Reminders will be displayed throughout the school.
- Emergency drills will be modified.
- Chapel services will be held outside, if possible, with social distancing in place.
- Chapel seating will be sanitized between each chapel group.

### **Plan Item 8: Personal Items**

- No personal items may be shared (e.g., backpacks, clothing, shoes).
- Learning materials may be shared only once disinfected.
- All personal items (including textbooks) must be labeled with the student's name and/or class number (e.g., water bottles, notebooks, backpacks, jackets).

### **Plan Item 9: Athletics**

- KCS will not offer athletics during the 2020-2021 school year.

### **Plan Item 10: Physical Education**

- P.E. will be limited to cohort groups.
- All strenuous activity must take place outside with as little direct, physical contact as feasible.



- If P.E. must move indoors due to inclement weather, activities that require physical exertion or heavy breathing will be avoided.
- Any equipment used will be regularly cleaned and sanitized.

## **Plan Item 11: Student Services**

### **Extended Care**

- Extended Care will still be available and follow the same practices as those of the regular school day.
- Please be aware that this is the primary time cohorts will be intermixed.

### **Water**

- Students will bring their own water bottles labeled with their name.

### **Lost and Found**

- This year, it will be very important for all school items, including jackets and other items of clothing, to be labeled with the first and last name of the student.
- All lost items will be secured in the office where the items will be held for only one week. After one week, items will be donated to a local thrift store.

### **Transportation**

- KCS does not offer transportation

## **Plan Item 12: Health Screening Agreement & Waiver of Liability**

- Parents and employees must complete a Waiver of Liability and a Health Screening Agreement at the beginning of the school year.
- The Waiver of Liability and Health Screening Agreement will be available to be signed at the parent-teacher meetings prior to the start of school.
- Kerman Christian will switch to distance learning if 2 cohorts are required to quarantine at any given time.

- All staff and parents have been trained on these reopening plans, along with daily monitoring by the KCS administration.

