



## Preschool COVID-19 Safety Plan

### KCS Commitment

We are called to partner with parents to provide the best Christian education possible.

We seek to provide the safety of everyone within our community by implementing best available practices to mitigate risk of infection on campus.

### Framework for Opening

The current COVID-19 Opening Plan is based on a framework for students and staff to be on the KCS campus, as it has been deemed by the KCS community to be the best and most desirable way to provide a Christian preschool education. This framework is dependent on and requires all community partners, KCS staff, students, and parents, to ensure that:

- Only healthy individuals will enter the KCS campus.
- Limit long-term close contact from people within class.
- Prevent contact with people outside each class.

## **Plan Item 1 – Start Times**

- Preschool will begin on Monday, October 5<sup>th</sup>.
- When students arrive on campus, between 7:45 and 8:00 AM, they will be temperature checked by their teacher and instructed to go **DIRECTLY** into the classroom until school starts.
- Students who show up late **MUST** check in at the front office before attending class.
- Parents are not allowed in the classroom.

## **Plan Item 2: Classroom and Facilities**

- All classrooms will be equipped with cleaning & sanitizing supplies, such as hand sanitizer, disinfectant spray, wipes, and paper towels.
- Student tables will be cleaned & sanitized by KCS staff throughout the day.
- Classroom doors and windows will be kept open as much as possible to allow ventilation and airflow.
- Hand sanitizing stations have been placed at the entrance/exit of classrooms.
- Teachers will limit shared materials among students as much as is practical.
- Students should not touch or use another student's materials, or any other item.
- Shared equipment within the classroom will be maintained with a protocol of surface cleaning between every use.

## **Plan Item 3: Visitors, Volunteers and Parents**

- All visitors and parents are **REQUIRED** to complete a Health Screening Questionnaire and have their temperature taken before entering the front office.
- Anyone who exhibits a fever of 100.4 + will be directed to leave campus immediately.
- Parents will **ONLY** be permitted to wait in the front office lawn or in the parking lot.
- Visitors and parents will not be allowed to enter the campus.
- All visitors and parents are **REQUIRED** to complete a Health Screening Questionnaire and have their temperature taken before entering the front office.

## Plan Item 4: Front Office

- The office will be open for student/parent needs; however, parents are strongly encouraged to call or utilize email to handle office communication and attendance.
- Total occupancy of the front office will be limited to two (2) visitors.
- Anyone who enters the campus is REQUIRED to pass through the front office FIRST.
- The front office lawn will act as a waiting area, as needed.

## Plan Item 5: Health Office

- If a student/staff member exhibits a fever of 100.4+ and/or presents multiple COVID-19 symptoms, the health office will complete an assessment and notify parents/staff to be sent home.
- If a student/staff has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines AND they have felt symptom-free for 72 hours. Must have a doctor's note to return.
- If a student or staff has tested positive for COVID19, the entire preschool, along with the teacher, siblings and teachers/staff kids will be quarantined at home for 10 days.
- In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus, they must be able to answer YES to the following questions:
  1. Has it been at least 10 days since the individual first had symptoms?
  2. Has it been at least 3 days since the individual had a fever (WITHOUT fever-reducing medicine)
  3. Has it been at least 3 days since the individual's symptoms have improved including cough and/or shortness of breath?
- The Health Office procedures may change based on updated and current best practices.
- All staff member will be required to test every other calendar month at the local Rite Aid, or at a site of their choice.
- A list of Central Valley testing sites will be given to parents and staff.
- Detailed testing measures have been attached to this document.

## Plan Item 6: Masks

- The wearing of masks or face shields by students in the classroom will be required in grades 3-6. If they do not have a mask, one will be provided.
- Students and employees are encouraged to wear masks or face shields outside when social distancing is not able to be maintained.
- Teachers **will wear face masks at all times** while they are in the classroom.
- At the beginning of the school year we will include education for our students on socially appropriate conversations regarding masks.
- Our desire is to be an environment where all can truly be part of this community, embraced through the love of Christ, regardless of outer appearance.

## Plan Item 7: Social Distancing

### Drop Off

- Drop off begins at 7:45 AM.
- Students will report directly to the classroom where they will be temperature checked.
- Students checking in after 8:00am are to be dropped off at the office and checked in via the KCS health office.
- **Classroom**
- Upon entering/exiting the classroom students will sanitize their hands.
- Student desks will be spaced at least 6 feet apart.
- Students will be instructed not to share items with their classmates.
- Students may be asked to wear a mask if they must engage small group collaboration.

### Check Out

- Parents must come to the office to request for their child to be checked out. The child will be released when the parent is visible outside the front office.

## **Recess**

- Recreational and sports equipment will be regularly cleaned and sanitized.
- Recess schedules have been modified to only allow one small class at a time on the playground.
- Recess will be 15 minutes in length.

## **Facilities**

- Reminders will be displayed throughout the school.
- Emergency drills will be modified.
- Chapel services will be held outside, if possible, with social distancing in place.
- Chapel seating will be sanitized between each chapel group.

### **Plan Item 8: Personal Items**

- No personal items may be shared (e.g., backpacks, clothing, shoes).
- Learning materials may be shared only once disinfected.
- All personal items (including textbooks) must be labeled with the student's name and/or class number (e.g., water bottles, notebooks, backpacks, jackets).

### **Plan Item 9: Recess**

- Recess will be limited to small class groups.
- All strenuous activity must take place outside with as little direct, physical contact as feasible.
- If recess must move indoors due to inclement weather, activities that require physical exertion or heavy breathing will be avoided.
- Any equipment used will be regularly cleaned and sanitized.

## **Plan Item 10: Student Services**

### **Water**

- Students will bring their own water bottles labeled with their name.

### **Lost and Found**

- This year, it will be very important for all school items, including jackets and other items of clothing, to be labeled with the first and last name of the student.
- All lost items will be secured in the office where the items will be held for only one week. After one week, items will be donated to a local thrift store.

### **Transportation**

- KCS does not offer transportation

## **Plan Item 11: Health Screening Agreement & Waiver of Liability**

- Parents and employees must complete a Waiver of Liability and a Health Screening Agreement at the beginning of the school year.
- The Waiver of Liability and Health Screening Agreement will be available to be signed at the parent-teacher meetings prior to the start of school.